

2019 Vendor Application

Huzzah!

Thank you for considering participation in the 2019 Orlando Renaissance Festival!

Festival Dates & Times:

Friday, Saturday and Sunday, December 6th, 7th, and 8th, 2019
10:00am to 5:30pm

Festival Location:

Bill Frederick Park at Turkey Lake
3401 Hiawassee Road
Orlando, FL 32835

Number of Booth Spots:

55

Application Deadline:

Applications must be postmarked by **August 1, 2019**. Incomplete application packages will not be accepted. A \$25.00 discount is available if submitted **before June 1, 2019**.

Vendor Fee:

Booth fees range from \$150.00 - \$350.00, Please see application attached.

Acceptance:

Vendors will be notified of their status and as soon as their applications have been juried and approved, booth fees will then be deposited - acceptance is a commitment to show. Elaborate Tents and Merchandise have an upper-hand in the Jury Process. We are looking for **all handcrafted work by the artisan** but, **with pre-approval**, will allow 20% of your product inclusion to be non-handcrafted, if necessary. Preference will be given to all works and products that are original, handcrafted pieces. Vending space is limited and is on a **FIRST-COME FIRST-SERVE BASIS**. We will be closing categories, so it's better to send your application in as soon as possible rather than wait. Applications will not be considered "received" if booth pictures and product pictures are not included.

Requirements:

Participants must follow the festival's guidelines by wearing Renaissance attire, decorate their booth in Renaissance theme, and be prepared to interact with patrons in that appropriate thematic manner. All crafts and wares should be consistent with the Renaissance theme. Booths must be open, decorated appropriately, and occupied by personnel dressed in Renaissance attire at all times during festival operating hours.

Merchandise Sales:

Acceptance of fees does not guarantee the right to sell all merchandise listed on the application. You will be contacted in regards to the items you are juried in for and approved to sell prior to acceptance. **You may only sell items that have been pre-approved.**

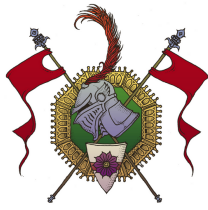
Insurance Certificates:

The certificate must name The Orlando Renaissance Festival (3401 Hiawassee Road, Orlando, FL 32835) as additionally insured. ALL insurance policies must be an "Occur" policy in comparison to a "Claims Made" policy. Please contact us with any questions.

Contact Information:



Bridgette Cook
Vendor Coordinator
orfvendors@gmail.com



2019 Vendor Application

(Please read carefully! There are changes from last year.)

Vendor Name: _____

Vendor Booth Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Alternative Phone: (_____) _____

Email Address: _____ Website: _____

Social Media Accounts (please include your URL/handle for all that apply):













Other: _____

Other: _____

Please note: Completed application, and photos of both your merchandise and a photo of your booth set-up are required for consideration. **Elaborate Medieval/Renaissance Tents and Handmade Merchandise** have an upper-hand in the jury process and with regards to booth site placements.

VENDOR PASSES AND PARKING PASSES

How many Parking Passes will you need?

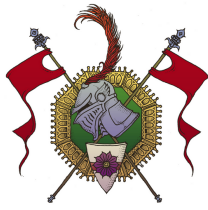
2

3

4

A different amount:

For security reasons, Vendor Passes must be carried at all times. **Booths 10x10 ft. or less will receive two Vendor Passes while booths larger than 10x10 ft. will receive four Vendor Passes.** If you know that you will need a more Vendor Passes than the default amount, please contact the Vendor Coordinator prior to the festival to arrange for more passes. **Beginning December 4th, extra or replacement Vendor Passes may be purchased at a cost of \$5.00 per pass.**



2019 Vendor Application

(Please read carefully! There are changes from last year.)

BOOTH SITE REQUEST AND MISCELLANEOUS

- I previously participated as a Vendor at this festival during years:
 - 2016
 - 2017
 - 2018

- I have participated in other Medieval or Renaissance festivals (please list below):

- I prefer to have the booth space I was assigned to last year. **(Please note that although we will try, we do not guarantee fulfillment of locations requests.)**
- I prefer not to have the booth space I was assigned to last year.
- Special booth site request:

- I plan to bring my own power source/generator.

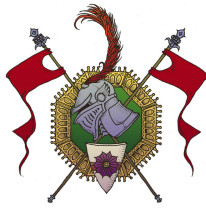
CHECK MEDIUM/BOOTH TYPE

- | | | | |
|-------------------------------------|---------------------------------------|--|--|
| <input type="checkbox"/> Clay/Glass | <input type="checkbox"/> Art/Graphics | <input type="checkbox"/> Musical | <input type="checkbox"/> Weapons |
| <input type="checkbox"/> Clothing | <input type="checkbox"/> Headwear | <input type="checkbox"/> Herbal/Floral | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Food | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Service | <input type="checkbox"/> Other...
_____ |
| <input type="checkbox"/> Rides | <input type="checkbox"/> Leather | <input type="checkbox"/> Toys | |

ITEMIZATION OF MERCHANDISE

Please list and describe **ALL items** you wish to sell. Indicate which items are handmade and which items are buy/sell. We encourage a smaller categorized selection of handmade items in comparison to a large variety of unrelated mass produced items. **Please attach an additional paper if more space is needed.**

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |



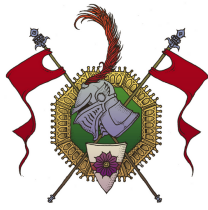
2019 Vendor Application

(Please read carefully! There are changes from last year.)

VENDOR FEES						
Booth Size	5x5 ft. Space	10x10 ft. Space	15x15 ft. Space	20x20 ft. Space	30x30 ft. Space	
General Craft/Food Booth Fee	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	<input type="checkbox"/> \$200	<input type="checkbox"/> \$250	<input type="checkbox"/> \$350	\$ _____
Additional Services	110-V Electricity at \$30.00/ per outlet (Limited use for event days only.)				Number of Outlets: _____	= \$ _____
Electricity is very limited and must be reserved on application. Please contact us for availability before applying.						
					Subtotal:	\$ _____
Fees and Deductibles	(-) If remitted at the end of the 2019 festival deduct \$25 OR if remitted BEFORE June 1, 2019 deduct \$25 from subtotal:					\$ _____
					(+) If remitted after the August 1, 2019 DEADLINE add a \$25 late fee:	\$ _____
Please be aware that if applying after the DEADLINE, acceptance and/or placement at the festival site as well as in the program is NOT GUARANTEED.						
					Booth Fee:	\$ _____

ACTUAL SIZE OF TENT	
What is the actual size of your booth NOT including guy wires?	_____X_____
What is the actual size of your booth including guy wires?	_____X_____
What is the frontage size of your booth?	_____
How many sides are open?	_____

PHOTO RELEASE
<p>I agree to grant to The Orlando Renaissance Festival and its authorized representatives permission to record on photography film and/or video, pictures of my participation. I further agree that any or all of the material photographed may be used, in any form, as part of any future publications, brochure, or other printed materials used to promote The Orlando Renaissance Festival, and further that such use shall be without payment of fees, royalties, special credit or other compensation.</p>



2019 Vendor Application

(Please read carefully! There are changes from last year.)

COMPLETED APPLICATION PACKAGE CHECKLIST

- Completed Application Form
- If applying after the deadline, upon acceptance you will not be eligible for the discounted Booth Fee. Applying after the deadline does not guarantee availability or acceptance. Please contact us prior to sending.
- Photos of your work to be juried as well as a photo of your booth set-up are required for all Merchants.
- Signed 2019 Festival Rules document and signed Sexual Harassment Policy documents
- Insurance Certificates.** The Insurance Certificate must name the: The Orlando Renaissance Festival (located at: 3401 Hiawassee Road, Orlando, Florida 32835) as additionally insured within the description of operations field on the insurance certificate. Proof of insurance must be submitted **via email** to ORF by Vendor, once Vendor has been notified of their acceptance for the 2019 Season. Vendors who fail to provide proof of insurance (with ORF named as additionally insured) within the indicated time frame will not be allowed to vend and will forfeit all fees.

PLEASE REMIT PAYMENT VIA:

**PayPal - AN EMAIL ADDRESS TO SUBMIT PAYMENT
WILL BE SUPPLIED UPON ACCEPTANCE.**

Completed Applications must be emailed to orfvendors@gmail.com by JUNE 1, 2019.

Printed Name

Signature

Date: ____/____/____